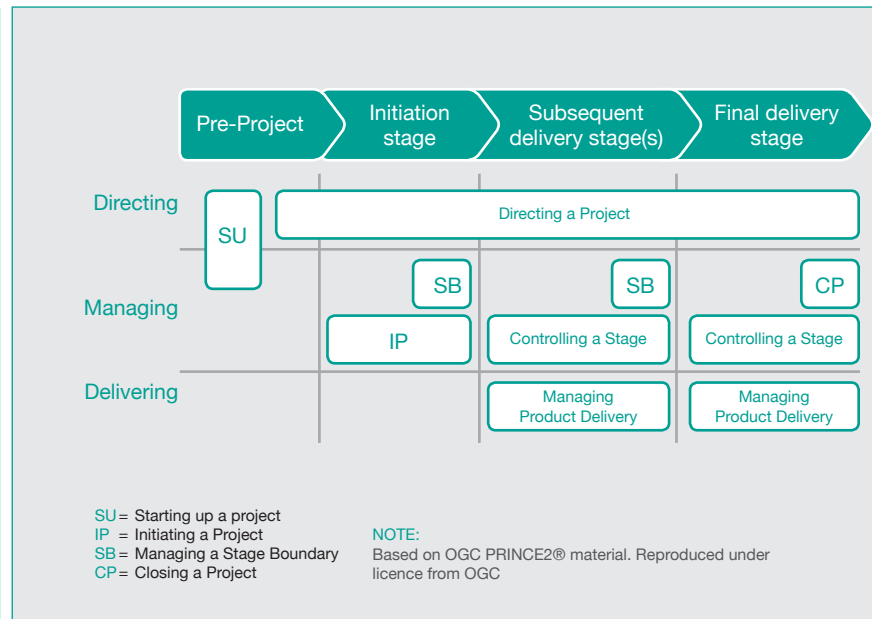
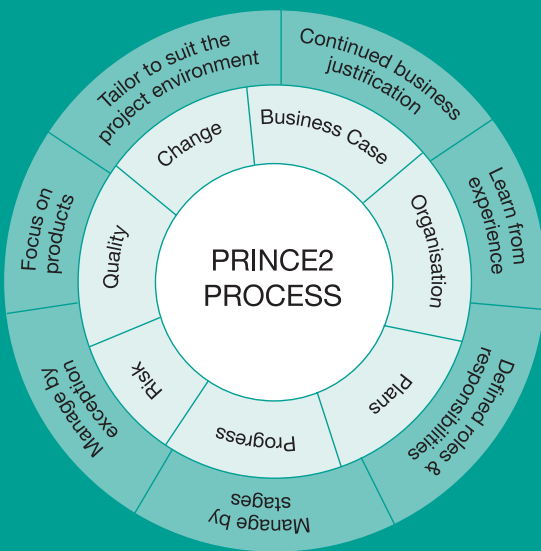




### Course Overview

This one day introductory course is useful for those new to project management, or those who will form part of project teams using PRINCE2®.



As projects are introduced into an organisation this course helps teams to appreciate the key elements of this effective project management method.

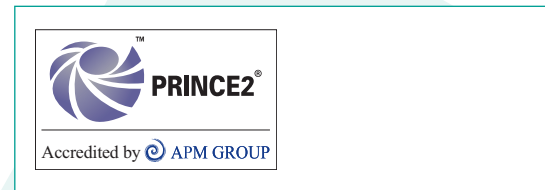
Project Management provides a mechanism to allow your organisation to plan and manage projects in a controlled and reliable manner, which in-turn enables outcomes and benefits to be realised.

PRINCE2® is a process based project management method that is easily tailored and scaleable for the management of all types of projects within your organisation. It stands for

Projects in a controlled Environment and was first developed by the UK government in 1989 as the standard approach to IT project management for central government.

In 1996 PRINCE2® was released as an enhanced generic, best practice approach suitable for the management of all types of projects. It has a proven record in both IT and government sectors and is now widely adopted and adapted by both the public and private sectors.

In 2009 it was refreshed and is now used in over 150 countries and over 20 000 organisations.



## Course Objectives

On completion of this course you are expected to be able to:

- » Understand how a project is a vehicle for managing business change;
- » Understand the PRINCE2® principles, themes and processes;
- » Understand how to communicate with the project team using PRINCE2® language;
- » Assist the Project Manager by performing identified project tasks; and
- » Identify the benefits of using PRINCE2®.

## Project Management Outcomes

Effective project management will enable you to achieve:

- » Well planned & resourced projects;
- » Clearly defined & realistic expectations;
- » Clearly defined products & resulting outcomes;
- » A well formulated Business Case
- » Effective project controls
- » Integrated risk & issue management; and
- » Effective project governance.

## Topics Covered

The following topics are covered in the Overview Course:

- » Project Definition & Characteristics
- » Why projects fail
- » Requirements for successful Project Management
- » PRINCE2® Scope
- » PRINCE2® Structure
- » PRINCE2® Principles
- » PRINCE2® Themes
- » PRINCE2® Processes
- » Project Organisation
- » Quality within a Project
- » Planning
- » Product Based Planning
- » Management of Risk
- » PRINCE2® Controls
- » Change Control & Issue Management
- » Starting up a Project
- » Initiating a Project
- » Directing a Project
- » Controlling a Stage
- » Managing Product Delivery
- » Managing a Stage boundary
- » Closing a Project
- » PRINCE2® Benefits

## Delegate Participation

You will be involved in discussions and practical exercises that will allow you to consider the application of PRINCE2® within your work environment and serve to reinforce lecture sessions.

## Course Prerequisites

There are no specific prerequisites for this course. However, if you have a clear idea of the outcomes and benefits to be delivered from projects that you are involved in, you are likely to gain more value from the discussions and exercises and be better placed to apply PRINCE2® pragmatically within your organisation.

## Who Should Attend?

This course is designed for those wanting to gain a solid understanding of PRINCE2® and how it might be applied within their business. Business managers, business representatives, end users, project managers, team managers, team members and others who may be involved in a project or need to understand the principles of project management should attend this course.

## Access and Equity

As a Registered Training Organisation (RTO), Tanner James strives to provide the optimum access and equity for candidates to its training services. To this end, it is important that clients notify Tanner James as early as possible when a participant may need to take advantage of these provisions.

For further information or to book a place on this course

**call 1300 774 623**