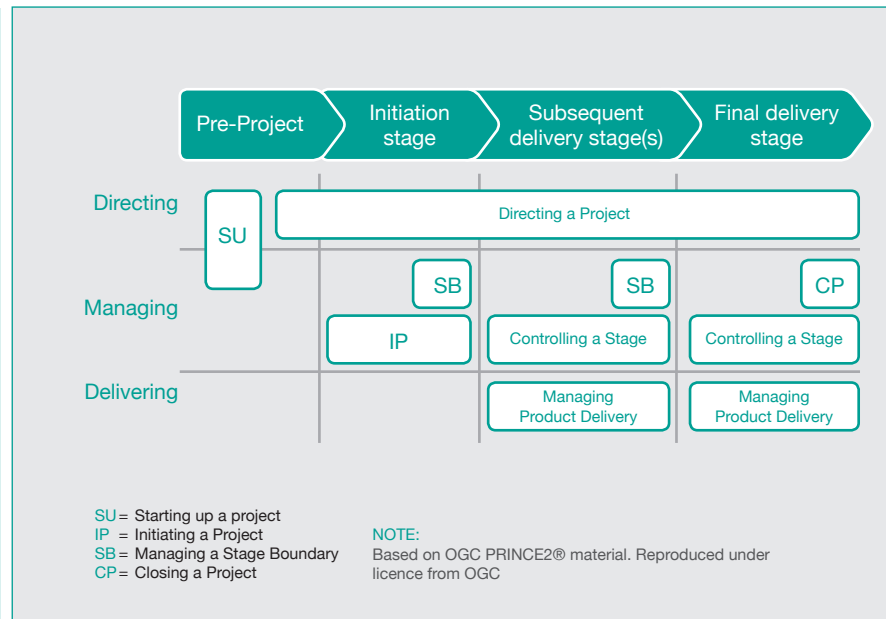
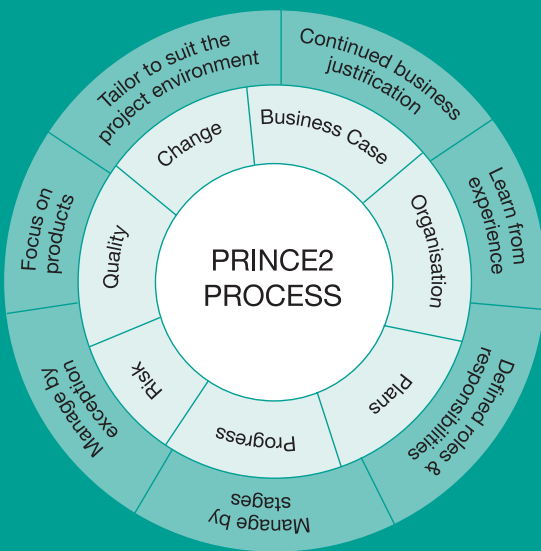




### Course Overview

PRINCE2® is a world recognised process based project management method that is easily tailored and scaleable for the management of all types of projects within your organisation.

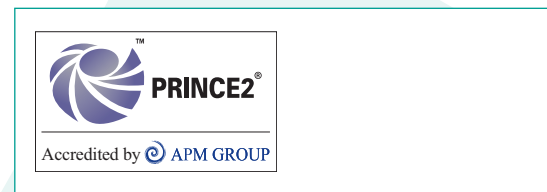


PRINCE2® is rapidly becoming the de facto Project Management method within Australia being widely used across government and commercial sectors alike.

This three day Foundation course will provide you with a sound understanding of the PRINCE2® components and process model and will prepare you for sitting the PRINCE2® Foundation Exam (1 hour multi-choice format) at the end of the course. Exercises are used throughout this course to

reinforce learning. Exercise sessions account for approximately 20% of the course.

For those wishing to also sit the PRINCE2® Practitioner Exam, this course can be followed by a two-day PRINCE2® Practitioner Course focused on practical application, further coverage of the PRINCE2® techniques and preparation for sitting the PRINCE2® Practitioner Exam. This exam will be sat on the afternoon of day 2 of this course.



## Course Objectives

On completion of this course you are expected to be able to:

- » Understand the purpose and responsibilities of all roles
- » Understand the seven principles, the seven themes, the seven processes and the Product-based Planning and Quality Review techniques
- » Understand which management products are input to, output from, and updated in the seven processes
- » Understand the purpose of all management products and the composition of the Business Case, Product Descriptions, Issue Report and the Issue, Risk and Quality Registers
- » Understand the relationship between principles, processes, themes, products and roles within a PRINCE2® project

## Project Management Outcomes

Effective project management will enable you to achieve the following outcomes:

- » Well planned & resourced projects
- » Clearly defined & realistic expectations
- » Clearly defined products & resulting outcomes
- » Well formulated business case
- » Effective project controls
- » Integrated risk & issue management
- » Effective project governance
- » Robust information for decision making at all levels

## Topics Covered

The following topics will be covered:

- » Why projects fail
- » Requirements for successful Project Management
- » PRINCE2® Principles and Themes
- » PRINCE2® Structure & Overview
- » Tailoring PRINCE2®
- » Starting Up a Project
- » Initiating a Project
- » Controlling a Project
- » Managing Product Delivery
- » Directing a Project
- » Closing a Project
- » Project Organisation
- » Quality Planning and Management
- » Planning the Project & Stages
- » Management of Risk
- » Defining the Business Case
- » Project & Stage Authorisation
- » PRINCE2® Controls
- » Handling Problems
- » Issues Management
- » Change Control & Configuration Management
- » Project and Stage Reporting
- » PRINCE2® Benefits

## Delegate Participation

You will be involved in discussions throughout the course that will allow you to consider how PRINCE2® can best be applied within your work environment. Exercises will be used throughout the course to reinforce learning's from lecture sessions.

## Course Prerequisites

There are no specific prerequisites for this course. No pre-course reading is required however during the course delegates will have to undertake self revision after hours. Trial exams with answers and rationale to the answers are provided. However, if you have a clear idea of the outcomes and benefits to be delivered from projects that you are involved in, you are likely to gain more value from the discussions and exercises and be better placed to apply PRINCE2® in the workplace.

## Who Should Attend?

This course is designed for anyone requiring a detailed understanding of the PRINCE2® method or wishing to pass the PRINCE2® Foundation Exam. For those requiring a greater focus on the practical application of PRINCE2® within your organisation or for different types and sizes of projects, it is recommended that you attend the Tanner James PRINCE2® In-Practice Course.

## Access and Equity

As a Registered Training Organisation (RTO), Tanner James strives to provide the optimum access and equity for candidates to its training services. To this end, it is important that clients notify Tanner James as early as possible when a participant may need to take advantage of these provisions.

For further information or to book a place on this course

**call 1300 774 623**